

## CANDIDATE'S INFORMATION FORM

(You may find it easier to provide the information for the following by attaching a *résumé*.)

Qualification/Industry in which you are seeking recognition	
<b>Personal details</b>	
Surname	
First name/s	
Any other name/s used	
Home address	
Postal address (if different from above)	
Telephone numbers	Home: <input type="text"/> Work: <input type="text"/>
	Mobile: <input type="text"/> Fax: <input type="text"/>
Email address	<input type="text"/>
Are you a permanent resident of Australia?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you need an interpreter to help you with an interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a disability which we should be aware of?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will you need special aids if you are required to undertake a practical assessment?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please provide details of special needs so that we can assist you if required.	<input type="text"/>
<b>Current employment</b>	
Are you currently employed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If 'yes', in which occupation are you currently employed?	<input type="text"/>

What is your current job title?		
Who is your current employer?		
How long have you worked in this job approximately?	year/s	month/s
Is this occupation in the same industry as the industry in which you are applying for recognition?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If 'no', go to the next page.

If 'yes', list some of the main tasks you perform as part of your work that you think are relevant to your RPL application.		
<i>If you have further recent industry experience relevant to your application, please attach another sheet or your current résumé.</i>		

Rate your knowledge and skills <b>against the qualification/industry relevant to your RPL application.</b>			
Industry area:	<b>Yes</b>	<b>No</b>	<b>Possibly</b>
I think my experience is of a high level.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I think I am skilled to do this job.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I know how to do the work tasks really well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can explain my experience and provide documentary evidence.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have undertaken much of this work without supervision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Further training</b>			
I have attended training courses in this area of work.	<input type="checkbox"/>	<input type="checkbox"/>	
If 'yes', what training did you undertake? Include date training completed (month, year).			
<b>Is there any further information you wish to give in support of your application?</b>			

**Professional referees (relevant to work situation if not already listed on your résumé)**

Name	
Position	
Organisation	
Address of organisation	
Phone number	
Mobile number	
Email address	
Name	
Position	
Organisation	
Address of organisation	
Phone number	
Mobile number	
Email address	

## CANDIDATE'S INFORMATION FORM

*(You may attach a current résumé in place of completing this section.)*

Name, address and phone number of employers	Period of employment (DD/MM/YYYY)		Position/s held	Full-time Part-time Casual	Description of major duties
	From	To			
1.					
2.					
3.					
4.					
5.					

Attach additional sheet if required.


### Declaration

I declare that the information contained in this application is true and correct and that all documents are genuine.

<b>Candidate's signature</b>		<b>Date</b>	
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