**DOMESTIC STUDENT ENROLMENT FORM**

**Do you have a Skills for All Number?**
If yes, please provide the 9 digit number:

If no or don't know tick box

**Unique Student ID**

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**Type of Course** *(Please specify the course you want to undertake)*

- [ ] Certificate III
- [ ] Certificate IV
- [ ] Diploma

**Qualification Name**

**Qualification Code**

**Any other unit of competency**

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**Title** *(Please tick ONE box only)*

- [ ] Mr
- [ ] Miss
- [ ] Mrs
- [ ] Ms

**Other** *(Please specify)*

**First Name**

**Last Name**

**Gender** *(Please tick ONE box only)*

- [ ] Male
- [ ] Female

**Date of birth (DD/MM/YYYY)**

---

**Address details** *(Current residential address)*

**Building/Property name**

**Flat/Unit number**

**Street name**

**Suburb**

**Post Code**

**Postal Address** *(leave blank if same as previous)*

**PO Box or Roadside Delivery Box**

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**Are you in a Training Contract?**

- [ ] Yes
- [ ] No

If Yes please provide the number

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**Is this the first time you have enrolled at this organisation?**

- [ ] Yes
- [ ] No

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**State/Territory**

**Post Code**

**Home**

**Work**

**Mobile**

**Email**

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**Employer Details**

If you do not live in South Australia, do you work in South Australia? If YES

**Employer name**

**Address**

**Suburb**

**Post Code**

**Email**

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**Emergency contact**

**Name**

**Relationship to enrollee**

**Address**

**Suburb**

**Post Code**

**Phone**

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**Part A: Eligibility**

**1. Residency details** *(Attach copy of proof of identity)*

In which country were you born?

- [ ] Australia

**Other** *(Please specify)*

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**Salford College Domestic Student Enrolment Form**

**Level 11, 68 Grenfell Street, Adelaide, South Australia 5000**

**Ph: +61 8 7221 1940, Fax: +61 8 7225 6346**

**www.salfordcollege.edu.au | info@salfordcollege.edu.au**
Resident Type
- Australian Citizen
- Permanent Australian resident
- New Zealand citizen living in South Australia
- Visa type - check (Go to 2)

2. Visa type (if applicable)
- Skilled – Regional Sponsored
  - Visa, subclass 475 and subclass 487
- Skilled – Regional (Provisional)
  - Visa, subclass 489
- Skilled Independent – Regional (Provisional)
  - Visa, subclass 495
- Business Owner/ Senior Executive/ Investor (Provisional)
  - Visa, subclass 160, 161 and 162
  - State/Territory Sponsored Business Owner, Senior Executive or Investor (provisional)
    - Visa, subclass 163, 164 and 165
- Business Innovation and Investment (Provisional)
  - Visa, subclass 188

3. Are you currently enrolled in secondary school?
- Yes   No (Go to 4)
  If yes which of the following applies:
  - SACE Number
  - School ID Number
  - School Based Apprenticeship, Training contract
  - Training Guarantee for SACE Students
  - Exemption from attending school
  - FLO Student

4. Highest level of education
Have you SUCCESSFULLY completed any of the following qualifications? If yes tick any applicable boxes below
- Bachelor Degree or Higher Degree level
- Advanced Diploma or Associate Degree level
- Diploma or Associate Diploma
- Certificate IV (or Advanced Certificate/ Technician)
- Certificate III (or Trade Certificate)
- Certificate II
- Certificate I
- Certificates other than the above
- No post school qualifications

5. Are you registered with Centrelink for these allowances
- Yes   No (Go to 6)

6. Concession
Do you hold any of the following concession cards?
- Health Care Card
- Pensioners Concession Card
- Veterans Affairs Concession Card
- None
  (Attach copy of Centrelink concession card with declaration required.)

7. Please state: Centrelink customer reference number (CRN)

8. Centrelink benefit expiry date

9. Prisoner
- Yes   No
  If yes, contact the Skills for All infoline 1800 506 266

10. Were you/Are you under the Guardianship of the Minister
- Yes   No
  If yes, contact the Skills for All infoline 1800 506 266

Part B: Demographic - Mandatory information for AVETMISS reporting
All of these questions must be answered by the student

11. Schooling
What is your highest COMPLETED school level? (Tick ONE box only)
- Year 12 or Equivalent
- Year 11 or Equivalent
- Year 10 or Equivalent
- Year 9 or Equivalent
- Year 8 or Below
- Never attended school
  In which YEAR did you complete that school level?

12. Employment Information
Of the following categories, which BEST describes your current employment status? (Tick ONE box only)
- Full-time employee
- Part-time employee
- Self-employed
- not employing others
- Employer
13. What is your job title?

14. Do you speak a language other than English at home?
(If more than one language, indicate the one that is spoken most often.)

15. How well do you speak English?

16. Are you of Aboriginal or Torres Strait Islander origin?
(For persons of both Aboriginal AND Torres Strait Islander origin, mark both boxes ‘Yes’.)

17. Do you consider yourself to have a disability, impairment, or long-term condition?

18. Your major reason for study
(Tick ONE box only)

Part C: Course Enrolment
Please fill in any or all information known to you at the time of enrolment

Qualification

<table>
<thead>
<tr>
<th>Qualification/Course Code</th>
<th>Qualification/Course Description</th>
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<tbody>
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Bridging Unit of Competency details

<table>
<thead>
<tr>
<th>UoC CODE</th>
<th>UoC DESCRIPTION</th>
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<tbody>
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Fees

<table>
<thead>
<tr>
<th>Current standard student course fee</th>
<th>$</th>
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</thead>
<tbody>
<tr>
<td>Estimated course fee for this student</td>
<td>$</td>
</tr>
</tbody>
</table>

Hours

| Current standard course delivery hours | |
| Estimated course delivery hours for this student | |

Delivery

| Location training delivered from - Suburb | |
| Location training delivered from - Postcode | |
| Delivery work group | |

Training dates

| Date training starts | |
| Date training due to end | |

Note for student: You will find all pre-enrollment information on our website as well as student handbook. You will be offered a letter of offer based on the assessment of this application which will list all terms and conditions of enrolment as well as detailed fees associated as per the course you apply for (information also available on website under skills for all). You will be required to sign an acceptance letter before the enrolment is finalised. You can discuss your mode of training as well as training plans with the trainer at any time before enrolment in the course over the phone or at the college or at the time of acceptance of offer.
### Eligibility Procedure
- Skills for All eligible
- Training Account opened

### Training Contract
- Not enrolled at school may be under 16
- Approved Training Contract
- Course nominated same as Training Contract
- Approved on VETA

### TGSS
- VET within SACE
- 16 years or older
- TGSS approved course
- Form A received
- Form B received

### Flo Student
- ICAN case Manager

### School based
- Enrolled at school & may be under 16
- Approved Training Contract school based

### Salford College
- Letter of Offer
- Acceptance
- LLN
Student Declaration

First Name
Surname

I have honestly and accurately provided information contained on this enrolment form. I understand any offer or any subsequent enrolment in a Skills for All Training place made on the basis of false or misleading information may be withdrawn by the Skills for All Training Provider and/or the Minister for Employment, Higher Education and Skills.

Privacy Notice
Salford College will collect and use your personal information for the purpose of, if applicable, aspects of enrolment, administration and delivery of the approved course that we are required by law to collect, use and/or disclose to Government agencies or others authorized or required by law. Salford College may also disclose your personal information to the relevant Common wealth or State Government authorities, for the purpose of informing them that you have enrolled in an approved course, of your completion, non-completion or withdrawal from an approved course, monitoring the service given by us to you and your satisfaction with our training.

Authorisation and Acknowledgement
I hereby authorise Salford College to:

- Use the information provided for statistical, research, programs evaluation and internal management purposes
- Release information concerning my training record to any relevant government department, to traineeship authorities and my employer if I am undertaking traineeship studies.
- Permission given to Salford College to use any photographic images for use in its marketing campaigns while maintaining confidentiality of my personal information.
- Have access to the information contained in my Training Contract and Salford College enrolment form. I understand that Salford College will ensure the confidentiality of the information provided.

Salford College representative has also supplied and explained the content of the employer and Trainee Information handbook for the purpose of commencing training, and enhancing my learning experience.

I have read and understand the Privacy Notice, code of practice and Authorization as explained above. I declare that to the best of my knowledge and belief, that the information on this form is correct and complete.

I have received and read the content of pre-enrollment information.

Centrelink
(For students applying under Skills for All funding)
I declare at the time of enrolment, I am actively seeking work & registered with centrelink for the purpose of receiving certain allowance.
I have attached a copy of my concession card.

Signature :
(If student is under 18, parent or legal guardian must sign this form for student)

Date :

Document Checklist
- Photo ID (should be as current as last 2 years)
- Passport, Drivers Licenses, School ID card, proof of age card (issued by services SA)
- Any previous academic documents
- Centrelink card (if registered)